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TO: Approved For Release 2003/04/17 : CIA-RDP78-03991A000400040036-4  
Acting Chief of Logistics 14 October 1954

FROM: Chief, Real Estate & Construction Division

SUBJECT: Weekly Activity Report

1. Items of Special Interest to DD/A:

25X1A6A

a. Building of TSS Laboratory [ ]

Since TSS has determined that explosive testing will not be required in their operation it has been found advisable to redesign the test laboratory and relocate the building on [ ] This will delay completion approximately one month.

b. DCI Move from Admin. Bldg. to South Bldg.:

- (1) Security had determined that certain window grilles may be removed from second and third story windows of South Bldg. Contractor will proceed with grille removal.
- (2) All questions re removal of ceramic tile wainscoting and installation of wire raceways have been resolved.
- (3) Drawing being prepared covering security requirements for first floor reception area.
- (4) GSA and contractor agreed to intensify activities on South Bldg. alterations. Demolition substantially completed. Erection of new partitions to start promptly.
- (5) Sketches being prepared showing suggested improvements in DCI and Deputy Director's suits.
- (6) Work on tunnel was resumed on 7 Oct. Satisfactory progress being made.

c. Antenna Project:

Project nearing completion. Installation of platform and catwalks on roofs only remaining major items. Transmitter was installed in attic and coaxial cable connections made in Room 2.

d. K Building Cafeteria:

Reply to our letter of 6 Oct. regarding physical improvements expected from GSA on 20 Oct.

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**3C - Space, Maintenance & Facilities**

**a. Utility Wiring and Air Conditioning Contract:-**

25X1 Installation of all units nearing completion. Six (6) minor items expected to be completed by end of next week. Only major items remaining are expansion of [ ] Transformer vault and installation of larger transformer. Vault expansion is an extra on original contract.

25X1 **b. [ ] - Conno - Electrical Work and Air Conditioning, Building [ ]** 25X1A6D

Ten ton air conditioning unit received. Two (2) 7-1/2 ton units and cooling towers have been on order but not delivered to date. Electrical installations proceeding satisfactorily. Arrangements made with GSA electricians to work on this project over the coming weekend.

25X1 **c. Request of DD/P for [ ] square feet of additional space:-**

25X1 Memorandum to be prepared outlining all phases of this problem. DD/P officials take stand that other agency component should be removed from I-J-K and L group to [ ]

**d. [ ] - Relocation to Another Building:-** 25X1A6A

Some delay encountered in preparing of final memorandum. Efforts will be made to complete this study as quickly as possible.

**e. South Building - Removal of Snack Bar:-**

Security Office has voiced its opposition to relocation of this stand in Room 112. Contact will be made with Special Assistant DD/A, since it is understood that the DCI objects to location of the stand at the entrance to the building.

**f. Agency Telephone Directory (October Issue)**

Printing and Reproduction Division has advised that proof copies of the Agency Telephone Directory will be readied for review on 15 October 1954. Approximately eight additional work days will be required for printing and binding. Approximate date of distribution will be 29 October 1954.

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**B - Space, Maintenance and Facilities**

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**g. Quarters Eye Building:-**

Painting of Mr. Garrison's suite has been delayed pending installation of chair rails and certain work in conjunction with revision of large map. Painting of this suite will be accomplished prior to Mr. Garrison's return.

**h. Recreation and Services Building - Alterations:-**

Some delay has been encountered with respect to renovations and alterations for Office of Training, however, the GSA Inspector has indicated that the job will be completed by the end of next week.

**1. [REDACTED] - Air Conditioning and Heating Alterations:-**

25X1A6A

Work on this project is proceeding satisfactorily. As of this date the alterations are approximately 75% complete.

**j. Moves:-**

**1. Completed during past week:-**

DDP [REDACTED] (partial) within 1400 Wing, Tempo K Building, 8 October.  
OCI, OCD, OHR (partial), 12 October.

**2. Tentative for coming week:-**

AE/TR, within Recreation and Services Building, 13 October.  
OCD, within [REDACTED] (partial), 19 October.

[REDACTED]

Chief,  
Real Estate & Construction Division

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